



Huntley C of E Primary School

Admissions Policy 2019/2020



The number of intended admissions for the year commencing September 2019 will be 12.

The policy and criteria should be read in conjunction with the School Admissions Guidance Booklet. This can be found at www.gloucestershire.gov.uk/schooladmissions

If there are more applications than places, the Governors have agreed the following order of priority for admission.

1) Children in Public Care

A 'looked after child' (1) or a child who was previously looked after but immediately after being looked after became subject to an adoption(2) child arrangements order (residency order) (3) or special guardianship order (4) .

(1) A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.

(2) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).

(3) Under the provisions of section 12 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.

(4) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2) Children who live within the Church of England Parish Boundary of Huntley with May Hill. A map may be inspected at the school.

3) The admission criteria for Huntley C of E Primary School offers a higher priority for children with siblings who will be attending the school when the applicant child is admitted. For this purpose, sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address, at the time of application.

4) Children living outside the parish boundary whose parents want specifically a church school and can demonstrate active participation in Christian worship e.g. attended the principal act of worship on a Sunday at least once a month on average during the two years prior to consideration of the application. Send in the form of a letter from a minister who is a member of Churches Together in England to the Chair of Governors, Huntley C of E Primary School, Ross Road, Huntley, Gloucestershire GL19 3EX by 15 January 2019.

5) Children for whom only this particular school is appropriate due to an exceptional medical condition. *Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of this school.*

6) Children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's home address (including flats) to the ordnance survey address point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

The Right of Appeal

In the event of a child being refused a place there is a right of appeal to an independent appeal process.

In 2019, places will be offered to those qualifying. Where requests for admission exceed the standard number, parents will be notified if a place is not available for their child, and of their right to appeal.

When a parent wishes to appeal against the refusal to admit a child to an aided school, an independent appeals committee will be set up. Letters of appeal should be sent to The Chair of Governors at Huntley Primary School by **30 April** 2019.

The Governors of Huntley C of E School agree that the process will be managed by Gloucestershire Education Authority, in compliance with the advice given by the Diocese of Gloucester.

SEN

The school is required to admit any child with a statement of Special Educational Needs (SEN) or Educational Health Care plan (EHC) , that names the school in their statement even if the school is full.

Waiting Lists

If the school is oversubscribed, a waiting list will be held for (at least) the second school term (ie until end of December term). The waiting list will be prioritised according to the school's oversubscription criteria.

Fair Access Protocols

The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

Admission of Summer Born Children for Reception Entry for Huntley C of E School

The Governing Body of Huntley C of E School acknowledges the updated advice from the Department of Education that, parents/carers of “summer born” children (born between 1 April and 31 August) may request to start the Reception Class of a school a whole academic year later. The Governing Body will make a decision on behalf of Huntley School. We follow the Local Authority process which states that parents can only apply for a Reception place at a school once and must apply for a place during the standard application process timeline for their chronological year group, stating their reasons for requesting deferred entry to the following year. The Governing Body will decide whether the deferred entry can be approved for the school.

Normal Admission Round

The term ‘normal admissions round’ refers to all applications for admission to the main year of entry of the school i.e. Reception for Infant and Primary Schools. Applications made during the normal admissions round will be made in advance of the academic year in which the child is due to start at the new school. Children are entitled to a full-time place, however, may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

In Year Admissions.

For in-year applications only, the parent should apply directly to the preferred school in the first instance.

Transport.

There is no school transport available to Huntley C of E School

Admissions Committee, Huntley C of E School:

Mrs M Owen, Headteacher

Mr A Eggleton, Chair of Governors

Mrs D Brown, Governor

Policy revised: Sept 2017